



# User Guide for the EBA Credit Institution Register



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## Table of contents

1.	Disclaimer	3
2.	Credit Institution Register Homepage	3
3.	Searching the Register	4
3.1	Search Tool	4
3.2	Search Criteria	4
3.3	Wildcard Searches	5
3.4	Search Results	5

## 1. Disclaimer

The first step to accessing the Credit Institution Register is to read and accept the EBA Disclaimer. Failure to agree to the disclaimer will prevent the user from accessing the site

### Disclaimer

The present Register has been set up by the EBA solely on the basis of information provided by Member States. Therefore, unlike registers of credit institutions maintained at national level, this Register has no legal significance and confers no rights in law. If an unauthorised institution is inadvertently included in the Register, its legal status is in no way altered; similarly, if an institution has inadvertently been omitted from the Register, the validity of its authorisation will not be affected.

With regard to entries in the column headed 'Legal form', which are, by their very nature, in most cases untranslatable, it should be pointed out that terminological similarities are not to be taken to indicate that the legal status is the same. With regard to entries in the column headed 'Deposit Guarantee Scheme', it should also be pointed out that the fact that a credit institution is covered by a particular deposit guarantee scheme does not necessarily imply that all types or amounts of deposits are eligible for compensation under the scheme. This will depend on the rules applicable to the deposit guarantee scheme, as set out in Directive 94/19/EC of the European Parliament and of the Council of 30 May 1994 on deposit-guarantee schemes and the national rules that have implemented this Directive.

The European Banking Authority is responsible only for the accurate reproduction of the information received on individual credit institutions, while responsibility for the respective sections of the Register, and especially the spelling of the name and location of the institutions, their classification in a given group, trademarks held by the institution and in general the accuracy of its content, lies with the competent authorities at national level.

## 2. Credit Institution Register Homepage

Upon agreeing to the disclaimer users will be brought to the search page of the register. Clicking on the links highlighted below will direct the user to the following pages;

- Home (Returns the user to the disclaimer screen)
- About (Lists purpose and scope of the CIR)
- Legal (Explains the legal position of CIR)
- Help (Link to CIR User Guide)
- Contact (EBA contact details)
- EBA (Link to the EBA website)

The screenshot shows the homepage of the Credit Institution Register. At the top left is the EBA logo (European Banking Authority). The main header is "Credit Institution Register". Below the header is a navigation menu with links: Home, About, Legal, Help, Contact, and EBA. The "Home" link is highlighted with a red box. Below the navigation menu is a search section titled "Search - Credit Institutions". It contains a text input field with the placeholder "Please enter at least one search criteria." and a "Search" button. Below the search input are four search criteria: "Institution Name" (text input), "Country of Firm" (dropdown menu), "Town of Firm" (text input), and "Type" (dropdown menu). At the bottom of the search section are "Search" and "New Search" buttons.

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## 3. Searching the Register

### 3.1 Search Tool

To conduct a search on the register users must enter criteria for at least one of the search fields on the table provided.

Once the information is entered the user can click on the search button at the bottom left of the table as shown below to submit their search. Clicking on the 'New Search' button will reset the specified search criteria values and search result table.

**Search Criteria**

Institution name?	<input type="text"/>
Country of firm	<input type="text" value="United Kingdom"/>
Town of firm	<input type="text" value="London"/>
Type	<input type="text" value="CRD Credit Institution"/>

### 3.2 Search Criteria

The search criteria fields are;

- **Institution name**  
The complete and exact institution name must be entered to return the required results. Wildcard searches are activated to aid the search when complete information is not known
- **Country of firm**  
Data must be selected from the drop down list provided
- **Town of firm**  
The complete and exact town name must be entered to return the required results. Wildcard searches activated to aid the search when complete information is not known
- **Type**  
Data must be selected from the drop down list provided

All of the search criteria fields are case insensitive

### 3.3 Wildcard Searches

Wildcard searches are enabled to increase the breadth of a search by using symbols to replace individual characters or words.

#### Wildcard searches using ‘%’

Entering % before or/and after a word will return all the terms containing that word thus entering ‘%bank’ will return all data ending with ‘bank’, entering ‘bank%’ will return all data starting with ‘bank’ and entering %bank% returns all data containing the word ‘bank’ within it. For example a search using %bank would return results including Arab National Bank or First Commercial Bank while a search using %bank% would return results including ‘Allied Irish Bank Plc’

#### Wildcard searches using ‘\_’

‘\_’ is used to replace a single character in a word. This is useful where you are looking for a name with a spelling variation that involves only one change of letter.

Combining both wildcard searches will widen the search. For example entering ba\_c% will return values like Barclays, Banco etc.

### 3.4 Search Results

Search Criteria

Institution Name

Country of Firm

Town of Firm

Type

Last search have returned 388 record(s), on 18/11/2013 16:12:37 GMT.

Institution Name	Country	Town of Firm	Address	Type
<a href="#">BANCA A.G.C.I. S.P.A.</a>	Italy	BOLOGNA		CRD
<a href="#">BANCA ADIGE PO CREDITO COOPERATIVO LUSIA - SOCIETA' COOPERATIVA</a>	Italy	LUSIA (ROVIGO)		CRD
<a href="#">BANCA ADRIA - CREDITO COOPERATIVO DEL DELTA SOCIETA' COOPERATIVA</a>	Italy	ADRIA (ROVIGO)		CRD
<a href="#">BANCA AGRICOLA POPOLARE DI RAGUSA SOCIETA' COOPERATIVA PER AZIONI</a>	Italy	RAGUSA		CRD
<a href="#">BANCA AKROS S.P.A.</a>	Italy	MILANO		CRD

Clicking on the name of the relevant institution in the first column of the results table will generate a form displaying the details of that institution as shown on the screenshot on the next page

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National Reference	
Institution Name	BANCA A.G.C.I. S.P.A.
Type	CRD Credit Institution
Sub Type	
Legal form	SOCIETA' PER AZIONI
Country of Firm	Italy
Town of Firm	BOLOGNA
Address Line1	
Address Line2	
Address Line3	
Post Code	
Parent Company / Head Office	
Country of Head Office	
Town of Head Office	
Deposit Guarantee Status	Normal deposit guarantees, as defined in Article 3(1)(1) of Directive 94/19/CE
Competent Authority	



Clicking on the 'Back' button will return the user to the results table. It is recommended not to use the back button from your internet browser as the result may not be the same as clicking on the back button from the page as shown on the screenshot.